

CC - MONTHLY CALL MEETING NOTES 5 25 11

Coordinating Committee

Monthly Call

Meeting Notes: 5/25/11 (2:00 - 2:45 pm EST)

NOTE: *Portions of the meeting notes related to Confidential Participant Information may have been removed.*

Committee Members (attendance signified with a “✓”)

Participant Members

- ✓ Michael Matthews, MedVirginia (CC Chair)
- ✓ Holt Anderson, NCHICA (CC Vice-Chair)
Laura Conn, CDC
- ✓ Brian Dixon, Regenstrief
- ✓ Tom Fritz, INHS
- ✓ David Groves, HealthBridge
- ✓ Stephania Griffin, VA
- ✓ Paul Matthews, Oregon Community Health Information Network
- ✓ John Mattison, Kaiser Permanente
- ✓ Stone Quillian, DoD
- ✓ Kitt Winter, SSA

Cooperative Representative Members

N/A

Definite Plan Member

- ✓ Jeffrey Blair, LCF Research

ONC

- Mary Jo Deering
- ✓ Mariann Yeager (CC Secretary)

Invited Subject Matter Experts

- ✓ Tim Cromley, VA
Lt. Colonel Michael Holmes (for Stone Quillian)
- ✓ Steve Gravely, Troutman Sanders
- ✓ Erin Whaley, Troutman Sanders

- ✓ Doug Fridsma, ONC, Office of Standards and Interoperability
- ✓ Avinash Shanbhag, ONC, Office of Standards and Interoperability
- ✓ Benson Chang, Specifications Lead, ONC
- ✓ Renee Rowell
- ✓ Leslie Power, ONC Testing Team

Confirmed Observers

- ✓ Adriane Able, South Carolina HIE
- ✓ Amram Ewoo, ONC/Deloitte
- ✓ Anupam Goel, San Diego Beacon Collaborative
- ✓ Brian Morgan, VHA
- ✓ Chris Brancato,
- ✓ Dave Patterson, South Carolina HIE
- ✓ Deborah Lafky – ONC, Office of the Chief Privacy Officer
- ✓ Dennis Reuss, Quality Health Network
- ✓ Eric Heflin, Medicity
- ✓ Ernest Clover, NeHC
- ✓ Gavin O'Brian, NIST
- ✓ Gerard Reeder, EHR Doctors
- ✓ Herb Glose, Hiscock Barclay
- ✓ James Killeen, San Diego Beacon Collaborative
- ✓ Jami Young, SD Beacon
- ✓ Janet Hoffmeister, FLHIE
- ✓ Janet Houtmant,
- ✓ Janis Grady,
- ✓ Joe Turk – Cleveland Clinic
- ✓ John Hargreaves, Conemaugh Health System
- ✓ Judith Hutman,
- ✓ Kara Johnson, Marshfield Clinic Research Foundation, Marshfield
- ✓ Kate Berry, NeHC
- ✓ Kate Cauley, Wright State University
- ✓ Kathy Church, HealthLinc (Bloomington Hospital)
- ✓ Kathy Moore,
- ✓ Kay Cauley, Wright State University
- ✓ Kerry Cessetta,
- ✓ Kevin Brady, NIST
- ✓ Kevin Stevens, CDC
- ✓ LCDR Laurie Brown, DoD
- ✓ Marty Prah, SSA
- ✓ Matthew Hager, NeHC
- ✓ Matthew Rahn - ONC, Office of Standards and Interoperability
- ✓ Melinda Machones, Community Health Information Collaborative
- ✓ Meryt McGindley, NeHC
- ✓ Mike Matull, Oregon Community Health Information Network (OCHIN)
- ✓ Nicholas Majcher, Western New York HealtheLINK
- ✓ Pam Waters, SSA
- ✓ Renee Rowell - ONC, Office of Standards and Interoperability
- ✓ Sam Elias,
- ✓ Samantha Stamper, WVHIN
- ✓ Sandy McCleaf, MedVirginia
- ✓ Sean Turner, Catholic Healthcare West

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- ✓ T. Borja,
- ✓ Ted Chan, San Diego Beacon Collaborative
- ✓ Tim Cromwell, VA
- ✓ Vijay Shah - Nitor Group (ONC Contractor)
- ✓ Zack Finn, Big Bend Health.com

Meeting Summary

Agenda Topic #1: Identify participants

Discussion Summary: Roll call facilitated to identify CC members and observers present. Paul Matthews was introduced as a new CC member, representing OCHIN.

Decision / Outcome: See list of participants and observers noted above.

Action / Follow Up: N/A

Agenda Topic #2: Quorum

Discussion Summary: Committee Chair confirmed the CC members present and declared a quorum.

Decision / Outcome: Quorum was established since 7 of the voting members, including at least one Federal and one non-Federal Type 1 members, were present.

Action / Follow Up: N/A

Agenda Topic #3: Review Agenda

Discussion Summary: The agenda was reviewed and a request for any new business was made.

Decision / Outcome: No new business was identified.

Action / Follow Up: N/A

Agenda Topic #4: Approve 4/27/11 Meeting Notes

Discussion Summary: Meeting notes from 4/27/11 were reviewed by the CC.

Decision / Outcome: A motion to approve the 4/27/11 meeting notes was made, seconded and approved without further discussion.

Action / Follow Up: Mark meeting notes as final and post to <http://www.hhs.gov/healthit> web site.

Agenda Topic #5: NwHIN Exchange Success Stories

Discussion Summary: As a new standing agenda item, CC members shared the following success stories:

- Two new production participants have joined the Exchange – DCIPA and OCHIN.

- An increasing number of organizations have engaged in on boarding, with 41 engaged in various aspects of the process.
- MedVirginia Centra also went on board this week – which brings on three more hospitals to exchange with SSA.

Decision / Outcome: N/A.

Action / Follow Up: N/A

Agenda Topic #6: Policy and Technical Task Group

Discussion Summary: A set of recommendations was presented for CC approval regarding an approach for specification versioning and migration. The current set of specification changes (which will be presented for approval in June 2011) are not backward compatible with the existing version (which were adopted in January 2010). As a result, some level of a synchronized migration will have to occur.

- The proposed approach essentially allows a minimum of two versions of the specifications to be supported for a period of time.
- There would be an expiration date identified for the current version of the specifications.
- All participants would be expected to move to the revised version by that expiration date.

It was clarified that the approach:

- Allows a minimum of two versions supported.
- Does not preclude a third version of the specifications to be supported. This would enable an additional version to be adopted prior to the expiration date if needed.

Decision / Outcome - Summary: A motion to approve the proposed approach, with the clarifications stated above, was made seconded and approved. A migration approach was approved to support Exchange efforts.

Action / Follow Up: The CC, in coordination with Participants, will need to define an expiration date for the current version of the specifications (i.e. the versions adopted in January 2010). The full package of revised specifications will be presented to the Technical Committee and CC in June.

Agenda Topic #7: DURSA Update

Discussion Summary: The amended DURSA is being submitted through a multi-agency clearance process for approval and signature. This process can take several weeks to finalize. As a result, the amended DURSA may not be executed by existing participants until June or July. CC staff will coordinate execution of the amended DURSA upon receiving confirmation that clearance is completed.

Decision / Outcome - Summary: N/A

Action / Follow Up: N/A

Agenda Topic # 8: Operating Policies and Procedures

Discussion Summary: Planning is under way to prepare for revising the Operating Policies and Procedures to operationalize the amended DURSA. More details will be forthcoming in the June CC call.

Decision / Outcome: N/A

Action / Follow Up: N/A.

Agenda Topic #9: Operations Dash Board

Discussion Summary: Most of the Operations Tiger Team recommendations have been implemented. The remaining items are either ongoing activities or will be addressed as part of Exchange planning efforts.

Decision / Outcome: The CC suggested closing out the dash board and addressing the remaining items as part of the planning process.

Action / Follow Up: N/A.

Agenda Topic #10: Exchange Document Management Collaboration Space

Discussion Summary: Meryt McGindley presented the findings from a Task Group regarding a proposed collaboration space for the Exchange.

Decision / Outcome: This was presented for informational purposes only. No decision requested.

Action / Follow Up: N/A

Agenda Topic #11: New Business

Discussion Summary: N/A

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #12: Meeting Schedule

Discussion Summary: N/A

Decision / Outcome:

- Next monthly call: 6/22/11, 2:00 – 3:00 pm
- Anticipated agenda items for next meeting:
 - Approve May 2011 Meeting Notes
 - Exchange success stories
 - DURSA status and next steps
 - Approved package of revised specifications

Action / Follow Up: N/A

Agenda Topic #13: Adjournment

Discussion Summary: The Chair asked whether there was any other business the CC wanted to address. No other business was raised.

Decision / Outcome: A motion to adjourn was made, seconded and passed without further discussion. The meeting adjourned.

Action / Follow Up: N/A